

**Maine State Planning Office
Code Enforcement Training & Certification Program
Application for Credit for Outside Training**

(This form is not required for training presented by SPO)

Name _____ Email _____

CEO Certification # _____ or TPI Certification # _____

Employer _____ Telephone _____

Please check the areas that you are requesting credits:

<input type="checkbox"/> Court Rule 80K	<input type="checkbox"/> Subsurface Wastewater	<input type="checkbox"/> Residential Energy
<input type="checkbox"/> Legal Issues	<input type="checkbox"/> Residential Building	<input type="checkbox"/> Commercial Energy
<input type="checkbox"/> Land Use / Zoning	<input type="checkbox"/> Commercial Building	<input type="checkbox"/> Radon
<input type="checkbox"/> Shoreland Zoning	<input type="checkbox"/> Residential Ventilation	
<input type="checkbox"/> Internal Plumbing	<input type="checkbox"/> Commercial Ventilation	

Description of Training or Work Experience:

Date(s) of Activity: _____ **Hours claimed:** _____
(Do not include meals or breaks)

Institution or Organization Providing Training: _____

Location of Training or Work Employment: _____

For training credit: (please check one) ☐ Syllabus/agenda attached
☐ Institution to provide agenda
☐ Institution to provide registration list

Name of Institution or Organization:	Address:
Name of trainer:	Title:
Verifying Signature:	Date Signed:
Received at SPO:	Credits approved:

Return this form with documentation to:

Brianne D. Hasty
Maine State Planning Office
CEO Training & Certification Program
38 State House Station
Augusta, Maine 04333-0038